

**BY-LAWS OF THE COMMACK COMMUNITY ASSOCIATION, INC.
A NOT-FOR-PROFIT CORPORATION**

ARTICLE I ORGANIZATION

1. The name of the organization shall be Commack Community Association.
2. The organization shall have a seal which shall be in the following form:



3. The organization may at its pleasure by a majority vote of the membership body change its name.

ARTICLE II PURPOSES

The following are the purposes for which this organization has been organized:

The Association shall be a non-political, community organization whose objective shall be: to stimulate interest in civic affairs, promote the general welfare of the community and to protect the rights and interests of the community in the following matters:

- a. Zoning
- b. Community Appearance
- c. Taxation
- d. Education
- e. Social and Recreational Activities
- f. Any other matter pertinent to the Association

ARTICLE III MEMBERSHIP

Membership in this organization shall be open to all adults (18 or older) who reside in, own and/or operate a business within the boundaries of the Commack School District and/or the 11725 Postal Zip Code.

ARTICLE IV MEETINGS

Regular meetings of this organization shall be held on the last Thursday each and every month except if such day is a legal holiday, then and in that event, the Board of Directors shall fix the day but it shall not be more than two weeks from the date fixed by these By-Laws.

The Secretary shall contact every member in good standing with a notice telling the time and place of such meetings.

Regular meetings of this organization shall be held at The Smithtown Library at Commack, 3 Indian Head Rd., Commack, New York 11725.

The presence of not less than 10 % percent of the members shall constitute a quorum and shall be necessary to conduct the business of this organization; but a lesser percentage may adjourn the meeting for a period of not more than a month from the date scheduled by these By-Laws and the secretary shall cause a notice of this scheduled meeting to be sent to all those members who were not present at the meeting originally called. A quorum as herein before set forth shall be required at any adjourned meeting.

Special meetings of this organization may be called by the president when he/she deems it in the best interest of the organization. At the request of more than 50% percent of the members of the Board of Directors or more than 50% percent of the members of the organization, the president shall cause a special meeting to be called but such request must be made in writing at least seven (7) days before the requested scheduled date.

Notices of such meeting shall be sent to all members at least five (5) days before the scheduled date set for such special meeting. Such notice shall state the reasons that such meeting has been called, the business to be transacted at such meeting and by whom it was called.

No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

ARTICLE V VOTING

At all meetings, except for the election of officers and directors, all votes shall be by voice. For election of officers, ballots shall be provided and there shall not appear any place on such ballot that might tend to indicate the person who cast such ballot.

At any regular or special meeting, if a majority so requires, any question may be voted upon in the manner and style provided for election of officers and directors.

At all votes by ballot the chairman of such meeting shall, prior to the commencement of balloting, appoint a committee of three who shall act as "Inspectors of Election" and who shall, at the conclusion of such balloting, certify in writing to the Chairman the results and the certified copy shall be physically affixed in the minute book to the minutes of that meeting.

No inspector of election shall be a candidate for office or shall be personally interested in the question voted upon.

ARTICLE VI ORDER OF BUSINESS

1. Pledge
2. Roll Call of Officers by exception
2. Reading of the Minutes of the preceding meeting.
3. Reports of Committees.
4. Reports of Officers.
5. Old and Unfinished Business.
6. New Business.
7. Adjournment.

ARTICLE VII BOARD OF DIRECTORS

The business of this organization shall be managed by a Board of Directors consisting of three (3) trustees, together with the four (4) officers of this organization.

Nominations and elections of officers shall occur in odd years, and nominations and elections of trustees shall occur in even years. Any member in good standing who has not missed more than three meetings in a row is eligible for nomination. Nominations shall take place at the May membership meeting and elections at the June membership meeting. The initial terms of officers shall be three years and trustees two years.

The Board of Directors shall have the control and management of the affairs and business of this organization. Such Board of Directors shall only act in the name of the organization when it shall be regularly convened by its chairman after due notice to all the directors of such meeting.

More than 50% percent of the members of the Board of Directors shall constitute a quorum and the meetings of the Board of Directors shall be held regularly on the third Thursday of each month.

Each director shall have one vote and such voting may not be done by proxy.

The Board of Directors may make such rules and regulations covering its meetings as it may in its discretion determine necessary.

Vacancies in the Board of Directors shall be filled by a vote of the majority of the remaining members of the Board of Directors for the balance of the term of office.

The President of the organization by virtue of his/her office shall be Chairman of the Board of Directors.

A director may be removed when sufficient cause exists for such removal, or has missed more than three meetings in a row without prior approval of the Board of Directors.. The Board of Directors may entertain charges against any director. A director may be represented by counsel upon any removal hearing. The Board of Directors shall adopt such rules for this hearing as it may in its discretion consider necessary for the best interests of the organization.

ARTICLE VIII OFFICERS

The initial officers of the organization shall be as follows:

President:

Vice President:

Secretary:

Treasurer:

The President shall preside at all membership meetings.

He/She shall by virtue of his office be Chairman of the Board of Directors.

He/She shall present at each annual meeting of the organization an annual report of the work of the organization.

He/She shall appoint all committees, temporary or permanent.

He/She shall see all books, reports and certificates required by law are properly kept or filed.

He/She shall be one of the officers who may sign the checks or drafts of the organization.

He/She shall have such powers as may be reasonably construed as belonging to the chief executive of any organization.

The Vice President shall in the event of the absence or inability of the President to exercise his office become acting president of the organization with all the rights, privileges and powers as if he had been the duly elected president.

The Secretary shall keep the minutes and records of the organization in appropriate books.

It shall be his/her duty to file any certificate required by any statute, federal or state.

He/She shall give and serve all notices to members of this organization.

He/She shall be the official custodian of the records and seal of this organization.

He/She may be one of the officers required to sign the checks and drafts of the organization.

He/She shall present to the membership at any meetings any communication addressed to him as Secretary of the organization.

He/She shall submit to the Board of Directors any communications which shall be addressed to him as Secretary of the organization.

He/She shall attend to all correspondence of the organization and shall exercise all duties incident to the office of Secretary.

The Treasurer shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies or securities of the organization. He/She shall cause to be deposited in a regular business bank or trust company the funds of the organization.

He/She must be one of the officers who shall sign checks or drafts of the organization. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it.

He/She shall render at stated periods as the Board of Directors shall determine a written account of the finances of the organization and such report shall be physically affixed to the minutes of the Board of Directors of such meeting.

He/She shall exercise all duties incident to the office of Treasurer.

Officers shall by virtue of their office be members of the Board of Directors.

No officer shall for reason of his office be entitled to receive any salary or compensation, but nothing herein shall be construed to prevent an officer or director for receiving any compensation from the organization for duties other than as a director or officer.

ARTICLE IX FISCAL MATTERS

Section 1: Dues

a. The membership dues shall be fifteen dollars (\$15.00) per person and shall be payable upon joining. Dues for additional adult family members (18 or older) shall be five dollars (\$5.00). Thereafter, the annual dues shall be payable during the month of June. There shall be a thirty (30) day grace period before revocations of the member's right to vote, hold office, or serve on any committee in the Association. Dues are subject to change upon approval of 2/3 vote of the membership present.

b. The dues for senior citizens shall be ten dollars (\$10.00) per person (62 years of age) per year subject to the same conditions as stated in Article IX, Section 1, Sub-Section a.

- c. Business entity dues shall be
- Small business - \$50.00
 - Mid-size - \$100.00
 - Large Corp. - \$300.00

dollars per year and each business entity shall be entitled to one vote subject to the same conditions as stated in Article IX, Section 1, Sub-Section a.

d. A resident may be an Associate Member without paying dues for a period of three months. An Associate Member has no rights to cast a vote or make a motion.

Section 2. Financial Operations

a. All expenditures must be approved by the Executive Committee and in the event that an expenditure or financial obligation, for any one purpose, is in excess of (\$100) the expenditure must be approved by a majority of the members present at a general membership meeting.

b. Expenditures for normal day to day operating expenses may be incurred by the Treasurer without the prior approval of the Executive Board, not to exceed one hundred dollars (\$100) between Executive Board meetings. All such expenditures will be reported as part of the Treasurer's report at the next membership meeting.

c. Signatories must include treasurer and one other executive officer.

ARTICLE X AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than 2/3 of the members.

| As approved by membership October 30, 2008

As amended by membership December 18, 2008

As amended by membership November 29, 2008